Call for Adult Education Instructors
Class Proposal Application
Fall 2022 (October – November)

DESERT BOTANICAL GARDEN
Discover the tranquil vibrancy of 50,000 desert plants nestled amid the red rocks of the Papago Buttes at Desert Botanical Garden. Visitors can stroll through five thematic trails to explore plants, including towering cactus, alluring succulents and brilliant desert wildflowers. Delve deeper to experience world-class art exhibitions, festive events and so much more. The Garden’s commitment to the community is to advance excellence in education, research, exhibition and conservation of desert plants of the world with emphasis on the Sonoran Desert. We will ensure that the Garden is always a compelling attraction that brings to life the many wonders of the desert.

ADULT EDUCATION
The Garden’s Adult Education programs encourage hands-on, action-oriented lifelong learning for desert lovers and Garden enthusiasts in wellness, cooking, photography and more.

For more information about Adult Education programming, visit https://dbg.org/learn/adult-education/.

CLASS CATEGORIES
Only class topics in the following categories will be accepted at this time.
- Landscape and Gardening
- Cooking
- Photography
- Wellness
- Art

INSTRUCTOR FEES, CLASS DURATION & CAPACITY
- Landscape and Gardening:
  - $150 honorarium per class
  - $120 class materials budget (if applicable for subject matter)
  - Two hour class
  - 12 maximum student capacity
- **Cooking:**
  - $300 honorarium per class
  - $150 class materials budget
  - Two hour class
  - 12 maximum student capacity

- **Wellness:**
  - $90-120 honorarium per class,
  - 1-2 hour class (depending on class subject matter)
  - 20 maximum student capacity

- **Art:**
  - $200 honorarium per class
  - $120 class materials budget (if applicable for subject matter)
  - Two hour class
  - 12 maximum student capacity

- **Photography:**
  - $150 honorarium per class
  - Two hour class
  - 12 maximum student capacity

## CLASS SCHEDULE AND TOPICS

### Landscape and Gardening
- **Date and time:** Sunday mornings & Monday evenings
- **Class topics include:**
  - Landscape design
  - Water conservation and sustainability
  - Cultural gardening practices – foraging, harvesting, history of traditional use of plants, etc.
  - Seasonal gardening topics – vegetables, herbs, fruits, etc.
  - Hands-on tutorials – pruning, propagation, seed planting, etc.
- **Methods of instruction:**
  - Hands-on activity with take-home component
  - Hands-on with no take home component
  - Instructional only
**Cooking**
- Date and time: Saturday mornings
- Class topics include:
  - Cooking techniques
  - Making specific recipes – desserts, entrees, beverages, snacks
  - Food from around the world – cultural practices and traditions
- Classes are demonstration only with tasting. Students do not cook.
- Active food handler's card is required of all instructors

**Wellness**
- Date and time: Thursday and Friday evenings; Saturday mornings
- Classes are sold as a series with one class per week through the end of November (not including holidays).
  
  *Example – Yoga classes every Thursday from October 6 to November 17*
- Class topics include:
  - Yoga – all forms and experience levels
  - Pilates
  - Zumba
  - Dance instruction
  - Sound bath/meditation
  - Other wellness practices or workshops – stress reduction, herbal remedies, creating natural beauty/health products, etc.

**Photography**
- Date and time: Wednesday evenings or Sunday afternoons
  - Sunday afternoon classes will be in-person
  - Wednesday evening classes will be virtual on Zoom only
- Topics for all classes need to cover natural themes:
  - Wildlife, Landscape, Plants, People in Nature, Water, etc.
- Topics for virtual classes can cover:
  - Post-production, social platform sharing, photo archiving, etc.
- For Zoom classes – instructors with experience hosting Zoom classes are preferred. Please specify your experience in your attached resume or CV.
Art

- Date and time: Tuesday evenings preferred, other weekday evenings are also possible
- Topics for all classes need to cover natural themes:
  - Wildlife, Landscape, Plants, People in Nature, Water, etc.
- Class topics include:
  - Arts and Crafts
  - Painting mediums
  - Jewelry making
  - Weaving or other textile-making techniques
  - Drawing or journaling
  - Book binding or zine-making
  - Fall-themed art topics (Halloween, Dia de Muertos, etc.)
INSTRUCTOR INFORMATION AND PROPOSAL

INSTRUCTOR NAME:

ADDRESS:

CITY: STATE: ZIP:

PHONE: EMAIL:

CLASS CATEGORY:
You may apply for one class category only (Landscape and Gardening, Photography, Art, Cooking, and Wellness). Please enter category below.

1. 

CLASS TOPICS:
You may propose up to two class topics for the category you have indicated above.
Enter Class Topic Titles:

1. 

2. 

TENTATIVE CLASS DATE(S):
Please provide your top three class dates per topic in descending order from most preferred to least preferred. Please be sure to refer to the class schedule for your category on Page 2. For wellness classes, you must be available to lead classes once a week from October through November.

CLASS TOPIC #1 DATES:
Please don't forget to enter the class title name in the fields below. Enter dates as shown here: 07/23/2022.

1. 

2. 

3. 

CLASS TOPIC #2 DATES:

1. 

2. 

3.
SHORT PROGRAM DESCRIPTION(S): 100-300 WORDS
Description of the program highlighting the goals and content for the training. This would be used for marketing purposes.

REQUIRED MATERIALS PER CLASS – DESERT BOTANICAL GARDEN
List of equipment and/or materials that should be provided by the Garden for the class and the estimated total cost for these materials. For virtual classes, the Garden will provide Zoom Webinar account.

REQUIRED MATERIALS PER CLASS– PARTICIPANTS
List of materials that the participants/students would have to bring to the class and any specific instructions for participants/students who wish to participate.
SUBMISSION REQUIREMENTS:

- Deadline for proposal applications: **Tuesday, August 26, 2022 by 5 p.m. MST.**
- Please attach a resume or CV with your proposal application.
- Must be an Arizona resident.
- Class content should accommodate students 15 years and above.
- Must have two years’ experience leading workshops, classes or other educational programs.
- You can submit the proposal(s) via e-mail to: dfajardo@dbg.org

To send by mail: Desert Botanical Garden
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